

Church Audio/Video System Questionnaire

Church Name: _____
 Address: _____
 Project Name: _____
 Contact Name: _____
 Phone Number: _____ - _____ - _____
 Email Address: _____

This questionnaire is intended to help define the needs of you ministry. With the help of this series of questions we can better understand where you are now as well as your visions for the future. This is by no means an exhaustive list and has intentionally been kept fairly non-technical.

What are your audio & video systems required to do?

(Think of present as well as future needs.)

1. Style of worship? (Check one)
- Liturgical _____
 - Traditional _____
 - Blended _____
 - Contemporary _____

2. Seating capacity: _____

Please rank the following questions from 1 to 10.

The total of the next five questions should not total more than 30.

3. How important is the spoken Word in your worship service?

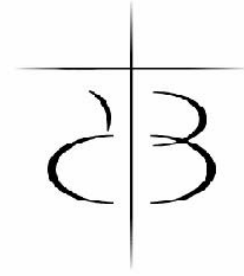
Not very 1-----10 Very

4. How important is congregational singing/participatory worship in your services?

Not very 1-----10 Very

5. How important is the choir/choral music to your service?

Not very 1-----10 Very



6. How important is instrumental music in your service?

Not very 1-----10 Very

7. How important is praise team vocals in your service?

Not very 1-----10 Very

8. What instrumentation do you utilize in your worship service?

	Yes	No	Possible future
Acoustic Piano	_____	_____	_____
Organ	_____	_____	_____
Keyboard	_____	_____	_____
Ac. Guitar	_____	_____	_____
Elec. Guitar	_____	_____	_____
Bass Guitar	_____	_____	_____
Drums (Acoustic)	_____	_____	_____
Drums (Electronic)	_____	_____	_____
Auxiliary Percussion	_____	_____	_____
Brass	_____	_____	_____
Woodwinds	_____	_____	_____
Strings	_____	_____	_____

9. How many wired microphone inputs on stage do you require for the following?

Pulpit/Lectern/Altar/Ambo, etc. _____

Vocal Ensemble/ Praise Team _____

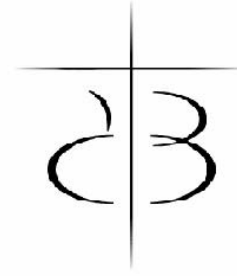
Vocal Soloists _____

Instrumentalists (piano, keyboard, & organ) _____

Instrumentalists (rhythm section, i.e. guitar, bass guitar, drums, etc.) _____

Instrumentalists (wind ensemble) _____

Instrumentalists (string ensemble) _____



(#9 continued)

Number of Seats in Choir & number of rows _____

Baptismal Microphone(s) _____
 Would you prefer: Wired condenser *or* Lavalier

(Note: In most instances wireless lavalier microphones give more accurate reproduction and increased intelligibility than wired condensers positioned at further distances. Waterproof wireless transmitter technology is limited to only few manufacturers.)

10. How many wireless microphones would you like (lavalier/handheld/head- worn)?

- Pastor(s) _____ ()
- Worship leader _____ ()
- Praise Team _____ ()
- Other _____ ()

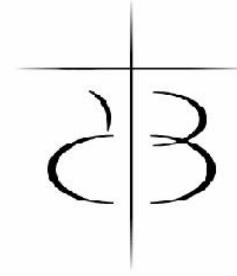
11. How many mixing channels do you foresee using at the main mix location? Include vocals, instruments, playback, effects, choir etc.

12. Will you be using digital effects such as Reverb and Delay? Yes / No
 If "Yes" how many different types (such as 2 reverbs & 1 delay)? _____

13. Is the house mix position to be enclosed in a lockable desk, or is it located on a counter top? _____

14. Check the type of playback capabilities that are required at the main mix & video position?

- CD _____
- DVD _____
- Analog Cassette _____
- DAT _____
- Hard Disc _____
- Mini-disc _____



16. Check the type of record capabilities you require?

- CD _____
- DVD _____
- Mini-disc _____
- Analog Cassette _____
- ADAT _____
- Hard Disc _____

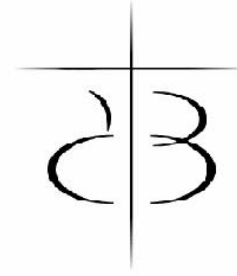
16. Are you planning to have a separate recording room? Yes / No
If "Yes," do you plan to use a separate mixer in the room or a feed from the main mixing console? _____

17. Are you involved in or planning a television or radio broadcast? Yes / No

If "Yes," is it delayed or live? Delayed / Live
Is there designated space for broadcast audio/video production? Yes / No
Is there designated space for postproduction editing? Yes / No

18. How many discrete on-stage audio monitor mixes are required? _____
(Not individual monitor speakers)

- How many of these will be
- Vocal mix(s) _____
- Rhythm mix(s) _____
- Orchestra/Wind Ensemble mix(s) _____
- Pulpit area _____
- Choir monitoring _____



19. Of these monitor mixes how many of the following are desired?

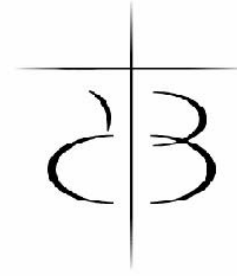
- Floor wedge loudspeakers _____
- “Hot Spot” small stand mounted loudspeakers _____
- Overhead flown loudspeakers (choir) _____
- Headphones _____
- In Ear Monitors _____
 - Wired _____
 - Wireless _____

20. What type of monitor mix control do you need?

- All control from main mix console _____
- Monitor Desk locate on stage _____
- Individual Remote Control for each musician or vocalist. (Aviom style) _____

21. Do you need an intercom between stage and mix/record/backstage/catwalk/lighting/video/etc.? Yes / No

- If “Yes,” how many stations? _____
- How many different talk channels? _____
- Will you need strobes or buzzers? _____
 - How many? _____



22. Do you have other areas of the facility you wish to have feed from the auditorium audio or video system?

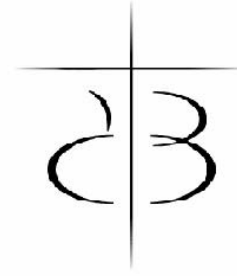
	Audio	Separate Volume Control	Video
Nursery – (# of rooms?)	_____	_____	_____
Cry Room	_____	_____	_____
Narthex/Foyer	_____	_____	_____
Choir Room	_____	_____	_____
Offices – (# of rooms?)	_____	_____	_____
Hallways	_____	_____	_____
Kitchen	_____	_____	_____
Fellowship Hall	_____	_____	_____
Outside	_____	_____	_____
Hearing Assist System	_____	_____	_____

If Fellowship Hall is to be feed, do you need a separate sound system for it?
 Yes / No

If choir room is to be feed, do you need a separate sound system for it?
 Yes / No

In the Narthex do you need full coverage for the space or just sanctuary entrances?
 Yes / No

In the hallways do you need full coverage or just sanctuary entrances? _____



Video Questions:

1. Do you wish to have video projection in your auditorium? Yes / No

If "Yes," do you desire one, two, or three screens? _____
 Motorized? Yes / No

Do you want front or rear screen projection? _____

Do you require projection on rear wall of room for viewing from platform? Yes / No
 Motorized? Yes / No

Do you require video monitors on stage? Yes / No

Do you require video monitors in other rooms, halls, etc.? Yes / No
 If yes, how many? _____

2. What of the following formats do you wish to project?

- Computer graphics (i.e. Power Point, Easy Worship, etc.) _____
- Video sources:
- Composite i.e. video cassette _____
- DVD _____
- Component _____
- S-Video _____
- Image Magnification from cameras _____

3. Do you want to have a video camera system? Yes / No

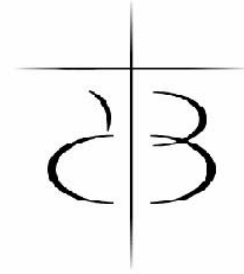
If cameras are to be used, are these to be remote pan/tilt/zoom cameras or
 manned? (Circle whichever applies.)

If "Yes," how many cameras do you wish to utilize? _____

4. Are you involved or plan to be involved in a video broadcast ministry? Yes / No

5. Is there a video production space available? Yes / No

If so, where? _____



(Video Questions continued)

6. Would you like to have the ability to use a computer on the stage/chancel area that would be routed to the projector(s)? Yes / No

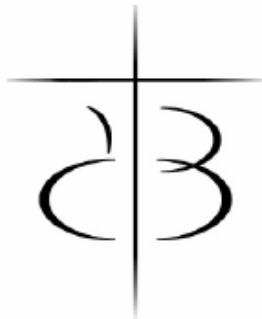
7. Would you like the ability to show different material from the stage/chancel monitors than from the main projectors?

Other A/V needs:

Do you have a board room/conference room that you wish to have audio/visual capabilities? Yes / No

If "Yes," do you prefer plasma, projection screen or standard television. (circle one)

Please mail or fax to:



d B A U D I O & V I D E O

2196 HILTON DR., SW, SUITE A
GAINESVILLE, GA 30501-6179
770.534.7620 — 800.803.2462
FAX: 770.535.8485

dB AUDIO AND VIDEO.COM
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